

## **Executive Council**

The Executive Council advises the Principal on improvements in policies, procedures, and operational aspects of the institution. The primary function of the Executive Council is to establish and maintain cohesiveness of policy and operation throughout the Institute. The Executive Council acts upon recommendations from other governance committees / councils. The Executive Council comprises executive administrative leadership for all educational, service and administrative units of the institution. It shall also be responsible for improvement of standards of teaching, research, extension collaboration programmes in academic matters. As the executive leadership of the institution, members have the authority to carry out the action items and activities resulting from meetings and other duties assigned by the Principal. Executive Council meetings are chaired by the Principal, and meeting agenda items are coordinated through the office of the Principal.

The Executive Council shall meet as often as may be necessary but not less than once every month.

### **Role of the Executive Council**

1. To define and monitor the Institute's Goals and Objectives;
2. To make recommendations with respect to academic and professional matters.
3. To make recommendation to Governing Body with regard to policies governing the functioning of the Institute and make amendments to the existing ones, if required, from time to time;
4. To monitor and evaluate functioning of all committees/divisions/cells.
5. Preparing the Long Term Plan and Annual Plan of the Institute.
6. To make recommendations for approval of the Institute Budget, Annual Report and Action Taken Report to the Governing Body.
7. To make recommendation for establishing new departments, programmes, and new guidelines for admissions;
8. To recommend collaborations with other institutions, professional bodies, and organizations;
9. To approve the requirement of faculty and employees in relation to the strength of students, and other activities of the Institution;
10. To monitor the Research activities of the Institute;
11. Any other matter concerning the Institute at large.

<b>Sr. No.</b>	<b>Constituency</b>	<b>Position</b>
1	Dr. Pina Bhatt	Chairman
2	Dr. Jigar Doshi	Member
3	Dr. Komal Desai	Member
4	Dr. Jay Dave	Member
5	Dr. Umang Parmar	Member
6	Prof. Piyush Patel	Member
7	Prof. Narendra Mahvadia	Member